Position Title: Technical Editor  
Department: Publications  
Reports to: Publications Director, Science Editor  
Status: Full-time (37.5 hours/week), exempt status  
Date: February 10, 2022  

The American Society for Biochemistry and Molecular Biology (ASBMB) is an international nonprofit scientific and educational organization. With over 11,000 members, made up of students, researchers, educators, and industry professionals. The ASBMB is one of the largest molecular life science societies in the world.

ASBMB is seeking a Technical Editor that will contribute to the effective dissemination of research and review of other commissioned content for the Journal of Biological Chemistry, Journal of Lipid Research, and Molecular and Cellular Proteomics. Work with the Scientific Editor and editors to review scientific content for the Journal of Biological Chemistry, Journal of Lipid Research, and Molecular and Cellular Proteomics.

Responsibilities:

- Improve the clarity and reach of JBC, JLR, and MCP research articles by providing editorial input on titles and abstracts in a primary capacity.
- Edit, proofread, and provide additional support for ongoing projects including but not limited to:
  - Reviewing JBC Reviews submissions for clarity and accessibility, focusing on organization and presentation of information.
  - Commissioning and editing Editor’s Picks Highlights.
  - Editing of JBC Reflections for language clarity and accessibility.
- Write brief summaries of selected articles for technical and non-technical audiences.
- Work closely with Publications Director and Scientific Editor.
- This job description is not designed to provide a comprehensive listing of job requirements. Duties, responsibilities, and activities may change at any time with or without notice.

Skills and qualifications:

- Ph.D. in biological chemistry/life sciences required.
- Broad knowledge of/curiosity about science across the breadth of the journals’ scope.
- 2-4 years prior editorial experience preferred.
- Excellent written communication skills to clarify editorial suggestions and facilitate appropriate revisions.
• Excellent organizational skills to manage multiple time-sensitive projects.
• Ability to communicate technical content to a broad, multidisciplinary audience.
• Ability to edit with confidence while respecting the voice of the author.
• Ability to maintain consistent style and tone.
• Ability to work independently and within a team.
• Able to work to Rockville, MD office.

Benefits:

This position offers a competitive salary with exceptional benefits that include a 403(b)-retirement plan; generous paid time off; medical, dental and vision insurance plans; flexible spending; life and short- and long-term disability insurance. Close to metro and bus service with free parking.

Location:

This position is located in Rockville, Maryland and in walking distance to Metro and on major bus lines.

To Apply:

For more information and to apply, visit http://www.faseb.org/employment. Please send a cover letter and salary requirements with your resume.

To learn more about ASBMB, please visit www.asbmb.org

ASBMB is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.