



**Position: Director, Communications**

**Reports To: Chief Membership & Engagement Officer**

Are you a collaborative, nurturing, strategic communications leader with association experience? We are seeking an accomplished association leader to fill the role of **Director of Communications**. This is an excellent opportunity to join a transforming organization and make a positive impact in the field of immunology!

**We offer:**

- Hybrid work environment (2 days in office)
- Comprehensive benefits package designed to attract, reward, and retain employees
- Team of talented individuals who are committed to excellence in everything they do

As the Director of Communication, you will play a pivotal role in shaping and executing the organization's messaging and outreach efforts in alignment with AAI's strategic objectives. You will collaborate closely with staff, members, volunteer leaders, vendors, designated committees, and other stakeholders to enhance member benefits and services, ultimately meeting evolving member needs. This position reports to the Chief Membership & Engagement Officer and manages two direct reports.

**You offer:**

- Bachelor's degree in communications, marketing, journalism, or a related field (or equivalent)
- 7 years of experience in a management role within a professional association
- 5 years in a director or senior-level administrative management role
- Supervisory experience that includes developing team members
- Experience working with contractors and vendors
- Experience in science, STEM, and/or medical communications preferred

**Apply now!**

If you believe you meet the requirements, please submit a resume, cover letter, and two writing samples to the following job link (or copy/paste link to a new window):

<https://recruitcrm.io/apply/17066501074360013318yJC>

AAI is dedicated to building a team of professionals that is as diverse as our members. AAI is proud to be an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.