



Position Title:	Communications and Public Engagement Manager
Status:	Exempt
Reports to:	Initially report directly to the Executive Director/CEO, reporting may move to Policy & Advocacy or Broader Communications as organization grows
Department:	Office of Public Affairs (Science Policy and Advocacy) and Executive Office
Date Posted:	October 9th, 2026
Salary Range:	\$90,000-\$110,000
Benefits:	FASEB offers a comprehensive benefits package that includes medical, dental, vision, retirement with employer contributions, annual and sick leave, and paid holidays
Location	Rockville, MD and Washington, DC. FASEB is remote-first; however, this position needs to be physically located in the DC area given the role requires close coordination and engagement on Capitol Hill and with FASEB leadership.

Please apply with a cover letter and resume at www.faseb.org/employment

If an accommodation is needed to complete the application process, please contact FASEB's Human Resources Department at resumes@faseb.org.

About FASEB

FASEB is a nonprofit federation of 21 scientific societies representing over 100,000 biological and biomedical researchers. For 114 years, we have served as a federation bringing together collective voices and representing the community in many ways, including science policy and advocacy. Our focus areas for advocacy and science policy span the broad categories of funding, conduct, communication, and use of biological and biomedical research, and partnering with our societies to increase visibility and provide other services of value. FASEB is widely seen as the leading voice for the biological and biomedical sciences in the U.S. and is focused on creating a partnership approach broadly across the community. For more information, please visit www.faseb.org

Position Overview

The Communications and Public Engagement Manager works with the Science policy and Advocacy team and the Executive Director/CEO. The Science Policy and Advocacy team currently includes the Director of Legislative Affairs, Associate Director of Workforce Development, Policy Analyst, and an open Advocacy Member Engagement Manager. The team partners with two external consulting firms for advocacy and science policy. This position will also partner with FASEB's Associate Director of Marketing and Communications, to align with FASEB's broader organizational strategy. The Communications and Public Engagement Manager role will serve as FASEB's organizational storyteller to various stakeholder audiences, provide rapid response support to the Executive Director/CEO, and create and manage content across multiple platforms. This position communicates the value of the federation, translates complex science policy and advocacy positions of the organization into compelling content across multiple formats, from Congressional leave-behinds to social media sites and merging platforms, and ensures FASEB's voice is present, timely, and resonant wherever science policy and advocacy related to the biological and biomedical sciences is discussed. This role involves a significant amount of new content creation and requires strong messaging instincts, an understanding of the media and policy landscape, fluency with digital platforms, and a willingness to use Generative AI tools and emerging social media channels, while respecting FASEB's governance and operational leadership and their role in our science policy and advocacy arena. The organization is on a new growth path, and this position could offer opportunities to grow as the organization expands.

Primary Responsibilities

Content Production

- Partners with the team to produce FASEB's external science policy and advocacy communications across multiple formats: policy briefs, one-pagers, op-eds, action alerts, press releases, social media content, newsletter copy, and other formats as needed.
- Owns the strategy, direction, production, and distribution of FASEB's member newsletter and Washington Update including the transition to FASEB's new website, currently under construction.
- Helps create and generates new tools and resources that drive stakeholder engagement and FASEB's advocacy goals.
- Develops and maintains a library of communications' templates for use by member societies.

- Produces science policy explainer content videos and content series for general public and policymaker audiences.
- Collects and amplifies researcher stories that put the human faces on what science funding makes possible and what losing funding would mean.

Digital and Social Media

- Manages and expands FASEB's science policy, advocacy, and federation-wide messaging across social media platforms.
- Develops and executes FASEB's new forms of media strategy, including strategizing and developing a plan for engagement featuring early career researchers and member societies.
- Engages science influencers (curates and reposts relevant content, builds relationships with key voices in the science communication space).
- Develops FASEB's social media voice guidelines and secures leadership approval.

Rapid Response

- Has the ability to respond quickly under FASEB's leadership in real time.
- Produces rapid-response content (e.g., social posts, statements, action alerts, press releases) for FASEB leadership approval on tight deadlines.
- Develops and maintains rapid response content templates for recurring biological and biomedical specific events, such as grant termination announcements, OMB regulatory actions, appropriations developments, Congressional hearings, Presidential budget memos/requests.

Advocacy Communications

- Translates FASEB science policy and advocacy positions into compelling narratives (in some cases, multiple narratives) that are for multiple audiences (e.g., scientists, policymakers, the general public, and media).
- Develops Action Item content in coordination with the Advocacy and Member Engagement Manager.
- Supports Hill Day, Rally for Medical Research, Coalition for NSF Science Fair, on the Congressional engagement front with sharp, policymaker-focused leave-behinds and briefing materials

Requirements

- Bachelor's Degree in communications, journalism, a biological science discipline or a related field.
- 4 to 7 years of experience in science communications, advocacy communications, science journalism.
- Exceptional writing and editing skills, with a demonstrated fluency across multiple content formats (e.g., writing, social, video, and audio).
- Strong judgement and instincts with the ability to recognize when something matters and the need to move quickly to provide recommendations to leadership.
- Broad hands-on experience with social media (TikTok, Instagram, and other short-form video platforms) as a content creator.
- Experience in advocacy communications preferred (e.g., action alerts, Hill materials, campaign messaging).
- Ability to manage multiple simultaneous deadlines, prioritize, and meet deadlines in a fast paced environment.

Work Environment/Conditions

- 90% sitting, 5% standing, 5% walking
- Occasionally requires lifting materials of approximately 20-30 lbs.
- Requires computer work involving extensive use of keyboard, mouse and monitor.
- Periodic extended hours sitting, standing, walking onsite at conferences.
- Daytime hours primarily. Schedule flexibility is required to support rapid response needs.
- Occasional Travel (up to 10%) and evening and weekend work may be required to support events and rapid response needs.

This is a demanding position requiring the ability to multi-task for multiple stakeholders; must adapt to constantly shifting priorities based on stakeholder/event needs and changes; motivating and prompting teams to follow through with timely delivery of projects; and consistently meet project timelines a deadlines.

To Apply For full consideration, please submit a resume and cover letter. Applications will be considered on a rolling basis and the position will remain open until filled.

FASEB is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national

origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.