



FASEB

Federation of American Societies
for Experimental Biology

Position Title: 2026 Spring and Summer Internship, Publications
Status: Non-exempt
Time Period: Temporary, 20-35 hours per week, June 15th through August 16th, 2026
Hourly Rate: This opportunity may be structured as either a paid summer internship at \$18.35/hour or an unpaid Student Service Learning (SSL) opportunity for eligible Montgomery County, Maryland high school students.
Reports to: Chief Publications Officer
Date Posted: March 6th, 2026
Location: Rockville, Maryland

Founded in 1912, the Federation of American Societies for Experimental Biology (FASEB) is the nation's largest coalition of biomedical researchers, representing 20 scientific societies and over 100,000 individual researchers from around the world. FASEB is widely recognized as the voice of advocacy for biological and biomedical research scientists.

The Publications Department is responsible for publishing journals and other online products. FASEB currently has two products, *The FASEB Journal* and *FASEB BioAdvances*, and will be expanding its offerings. FASEB Publications engages with other societies in this space and this role will also involve working with other societies and their publications under the direction of the CPO.

Position Summary

The **Publications Intern** provides support to the Chief Publications Officer and publications staff. The internship offers the opportunity to gain hands-on experience in scholarly publishing, communications, research integrity, and non-profit operations. The Publications Intern will work on publishing, communications, research integrity, non-profit operations, and projects that will build transferable skills in research, organization, professional communication, digital tools, and independent work.

Major Duties and Responsibilities

The Publications intern may participate in a mix of the following, depending on interests and skills:

- Assists with social media planning, content drafting, and performance tracking
- Conducts competitive analysis research on journals and related services
- Supports data projects related to ethics, research integrity, and trust-building initiatives in scholarly publishing
- Assists with basic website or digital form support to gather journal information
- Helps manage author communications, including updating author records

Education, Experience, and Skills Required

- Be at least 16 years of age by the effective date of the internship. (Must apply for a work permit for ages 16 and 17 once offered the position.)
- Strong organizational skills and attention to detail
- Ability to work independently and manage time in a remote setting
- Strong written and oral communication skills
- Strong knowledge of Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Ability to handle confidential or sensitive information

- Willingness to take initiative, ask thoughtful questions, and follow through on assigned work
- Curiosity and initiative to learn new things

To Apply

For full consideration, please submit a resume and cover letter. Applications will be considered on a rolling basis and the position will remain open until filled. Please visit this website:

<https://www.faseb.org/employment>

If an accommodation is needed to complete the application process, please contact FASEB's Human Resources Department at resumes@faseb.org.

To learn more about FASEB, please visit www.faseb.org.

FASEB is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.