



**FASEB**  
Federation of American Societies  
for Experimental Biology

**Catalyst**  
Conferences

## Catalyst Conferences Code of Conduct

We expect all conference participants to help us ensure a safe and positive conference experience for everyone. FASEB always expects professional conduct while participating in FASEB organized events. Please read this Code of Conduct carefully.

All FASEB Catalyst Conference participants are expected to follow the Code of Conduct while participating in any part of the conference.

### **Unacceptable Behaviors Include (but are not limited to):**

- Intimidating, harassing, abusive, discriminatory, derogatory, or demeaning speech or actions by any participant during all related events
- Harmful or prejudicial verbal or written comments or visual images related to gender, gender expression, gender identity, marital status, sexual orientation, race, religion, disability, political orientation, socioeconomic, disability or ability status, or other personal characteristics, including those protected by law
- Inappropriate use of nudity and/or sexual images (including presentation slides or chat)
- Deliberate intimidation, stalking, or following
- Harassing photography
- Violating the rules and regulations of the online provider
- Sustained disruption of conference sessions or events
- Clearly intoxicated behavior, regardless of the legality of the intoxicating substance
- Photographing or reproducing slides of oral presentations or posters without permission
- Recording of scientific or other sessions without permission
- Sustained disruption of scientific sessions or other events
- Unwelcome and uninvited attention or contact
- Real or implied threat of physical harm
- Real or implied threat of professional or financial damage or harm

Retaliation for reporting unacceptable behavior is a violation of the code of conduct. Vigilantism is itself also a violation, and this includes any communications (including social media) that could be perceived as shaming or threatening. Once a report has been made to conference personnel, all participants must give the process time to work.

FASEB reserves the right to enforce this Code of Conduct in any manner deemed appropriate. Anyone violating the Code of Conduct may be: (a) warned to cease the behavior and that any further reports will result in more serious sanctions (b) expelled from the meeting (without refund if fee applies), c) prohibited from attending future Catalyst Conferences indefinitely or for a period of time and/or d) held accountable through notification of the individual's employer of the action taken regarding this violation. Establishing this Code of Conduct is



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intended to prevent incidents of harassment, discrimination, and violence, and to maintain the high quality of scientific discourse that our attendees have come to expect from FASEB. FASEB shall not be responsible for any defamatory, offensive, or illegal conduct of any Catalyst Conference participant, and shall not be held liable for personal injury, property damage, theft or damage of any kind suffered by the participants at or in connection with a FASEB conference.

By participating in a FASEB Catalyst Conference, each participant acknowledges that they have read this code of conduct and expressly releases FASEB and its board members, directors, officers, employees, or agents from any and all liability in connection with such conference.

#### **What to Do If You Witness or Experience Conduct That Violates the Code:**

If you feel threatened or witness someone being threatened during a FASEB Catalyst Conference, please contact FASEB staff immediately.

Need to file a complaint? Please contact the FASEB Catalyst Conference team at [catalysts@faseb.org](mailto:catalysts@faseb.org).

We value your participation and want to make your experience as productive and professionally inspiring as possible.

### **Catalyst Conferences Policies, Terms and Conditions**

All policies and terms of registration are adopted in consideration of, and in the best interest of FASEB conference participants. As a condition of registration, by registering for a FASEB conference, you agree to all the following terms and policies contained herein:

#### **Code of Conduct**

FASEB Conference attendees and staff agree to abide by the terms of the **FASEB Catalyst Conferences Code of Conduct**.

#### **FASEB Fees, Change Policy, Substitution**

All registration changes and modifications must be made directly on registration page through Zoom prior to the start of the meeting. If you cannot attend and would like to send a substitute guest, please cancel your registration, and register your substitute guest. FASEB does not manually process substitutions.



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Registration fees for Advance Level Catalyst Conferences are non-refundable.

### **Attendee Qualification**

Attendees will be automatically approved for registration through Zoom. However, the organizer(s) may use their discretion to determine that an attendee is not qualified to attend the conference. In that case, FASEB will contact that registrant to cancel their registration, and issue a full refund of the price paid for registration (when fees apply).

### **Event Cancellation**

In the event a Catalyst Conference is cancelled, any applicable registration fees will be fully refunded.

### **Confirmation of Registration**

Upon registering for a conference, a confirmation email will be sent to the email address entered at the time of registration.

### **Publication/Confidential Material Dissemination Policy**

Written approval is required from the author and FASEB to quote or publish any scientific works presented at the conference. FASEB Catalyst Conferences encourage scientists to discuss and share new discoveries and unpublished research during each conference. To maintain privacy, all participants agree not to release other participants' research material or data that is proprietary, copyrighted, unpublished, or otherwise not available in the public domain to anyone that did not participate in the conference. FASEB staff will take reasonable steps to enforce the restrictions against recording and photographing conference presentations; each conference attendee assumes sole responsibility for the protection and preservation of any intellectual property rights from their scientific work.

### **Personal Information and Data**

Registration information will be part of a database that is accessible only to FASEB staff, conference organizers, and our virtual meeting provider (currently Zoom). FASEB Catalyst Conferences uses your contact information to provide you with up-to-date information about future FASEB meetings and activities. FASEB Catalyst Conferences does not sell your contact information to third parties.

### **Photography Policy/Release**

You consent that any photographs or screenshots taken by FASEB staff may be used in future FASEB Catalyst Conferences publications, on the website, or in other advertising materials. By registering to attend this conference, you hereby grant FASEB an irrevocable, worldwide, royalty- free, fully- paid up license to reproduce, copy, display,



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perform, or otherwise use any photos taken of you by FASEB or its designated vendor(s) during Catalyst Conferences for promotional use (i.e., brochures, association publications, web-based media – blogs, websites, e-newsletters). You hereby release and hold harmless FASEB from all claims, demands, causes of action and liability related to said use of the material.

### **Personal Recording and Photography**

Per the Publication/Confidential Material Dissemination Policy, FASEB Catalyst Conferences does not permit photography or the electronic capture of scientific sessions as part of the virtual conference agenda without the express consent of the presenting author(s), organizers, and FASEB staff.

### **Speaker Disclosure Policy**

Statements or views expressed by speakers at FASEB Catalyst Conferences are solely the views of the speaker. They do not necessarily represent the views of FASEB. FASEB Catalyst Conferences does not guarantee the source, accuracy, completeness, or reliability of any statement, finding, data, or interpretation presented by any speaker.

### **Force Majeure**

FASEB and the organizers of any Catalyst Conferences shall not be held responsible for any delay or failure in performance of its obligations hereunder to the extent such delay or failure is caused by fire, flood, strike, civil, governmental, or military authority, acts of God, acts of terrorism, acts of war, epidemics or pandemics, the availability of the venue or internet or other similar causes beyond its reasonable control and without fault or negligence. For one or more of such reasons, FASEB and the organizers may postpone, reschedule, or cancel the event without liability on the part of FASEB and the organizers of the respective Catalyst Conference. In the event the conference cannot be held or is postponed pursuant to this section, FASEB and the organizers shall not be liable to attendee for any damages, costs, or losses incurred.

### **Waiver of Liability**

Each participant attending FASEB Catalyst Conferences assumes all risks associated with their attendance and participation in all related activities. Each individual attendee agrees to indemnify and hold harmless FASEB, and their governing bodies, officers, directors, and employees from all loss, damages, or liabilities arising out of or related to their attendance at an FASEB Catalyst Conference

### **Press Policy**

FASEB Catalyst Conferences may feature unpublished research. Therefore,



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reporters/science writers may not attend the conferences for the purposes of news reporting. Conference organizers are permitted to prepare summary or review articles about their events and submit for publication or other news coverage; such articles must be reviewed and approved by FASEB.