



ASSOCIATION FOR MOLECULAR PATHOLOGY
Education. Innovation & Improved Patient Care. Advocacy.
9650 Rockville Pike, Suite E205, Bethesda, Maryland 20814
Tel: 301-634-7939 | Fax: 301-634-7995 | amp@amp.org | www.amp.org

ASSOCIATION FOR MOLECULAR PATHOLOGY POLICY FELLOWSHIP

AMP's Policy Fellowship Program provides opportunities for early career scientists or public health professionals to gain skills and experience in and exposure to a variety of policy issues and aspects affecting molecular laboratory medicine. The fellow will report to the AMP Director of Public Policy and Advocacy and work in AMP's headquarters office.

FELLOWSHIP ACTIVITIES

- Research policy issues
- Summarize legislation and draft policies; analyze for impact
- Support the Economic Affairs and Professional Relations Committees and their working groups by organizing conference calls, taking and distributing minutes, and managing related documents
- Draft position statements, letters, comments, and talking points
- Track coalitions and collaborations
- Respond to members' requests for information
- Attend briefings, meetings, and other policy events
- Prepare slides for AMP leaders' presentations
- Write newsletter articles and other member communications
- Maintain the Advocacy area of the AMP website

QUALIFICATIONS :

The fellow will be selected on a competitive basis from applicants having:

- A recently awarded masters or doctorate degree in the life sciences (i.e., within five years of application)
- U.S. permanent citizenship or eligible to work in the U.S. without sponsorship
- A well-articulated interest in public policy as it relates to genomics, molecular or precision medicine
- Excellent interpersonal and communication skills
- Ability to manage multiple complex to simple projects (both large scale and small scale) independently while meeting deadlines
- Highly organized and detail-oriented, including excellent time management and decision making ability; able to appropriately prioritize projects and tasks

APPLICATION REQUIREMENTS:

Those interested in applying for the AMP Policy Fellowship must submit a complete application online at www.faseb.org/employment by **April 30, 2018**.

- Resume
- One-page cover letter expressing motivation for the position and future career interests with two letters of recommendation attached
- Writing Sample: Explain in 500 words or less a policy issue which you are deeply interested in. Your essay should:
 - o Briefly summarize the issue
 - o Outline the (potential) impact of the issue on patients and / or clinical professionals
 - o Provide recommendations for a policy solution to the issue (other than increased funding)



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WORKING REQUIREMENTS:

This position requires sitting/standing and moving about for a full work day. Additional requirements:

- Extensive use of computer keyboard, mouse and monitor
- Move throughout various offices
- Routinely lift objects less than 10 lbs.
- Occasionally lift objects up to 25 lbs.
- Work is primarily performed in the AMP office
- Overnight travel to the annual meeting (up to 7 consecutive days) required; weekend work involved
- Travel to local meetings may frequently be required - inclusion of weekends may occasionally be involved

For more information about AMP, please visit: www.amp.org

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